



## Your Personal Productivity Assistant

Learn how Copilot can help you get the most out of your Microsoft 365 subscription

Microsoft 365 is a powerful suite of applications that can help you work smarter, faster, and more securely. But with so many features and options, it can be hard to know how to use them effectively. That's why Microsoft created Copilot, a service that helps you optimise your productivity and collaboration with Microsoft 365 tools.

Copilot is a personalised and proactive service that analyses your usage patterns, preferences, and goals, and provides you with tailored recommendations, tips, and insights on how to use Microsoft 365 more efficiently and creatively.

### Copilot can help you:

Stay up to date with the latest and most relevant features of Microsoft 365 applications, such as cloud storage, online collaboration, and security enhancements.

Make the most of your Microsoft 365 subscription, such as using your available licenses, managing your billing and account settings, and accessing exclusive benefits and offers.

Boost your productivity and creativity with Microsoft 365 applications, such as using smart templates, design tools, and data analysis features.

Enhance your communication and teamwork with Microsoft 365 applications, such as using chat, video conferencing, and co-authoring features.

Start to imagine what AI can do for your business  
Book a 15 minute discovery call -->

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## Helping everybody work smarter

Copilot is designed to benefit everyone in an organisation. From senior leaders to IT professionals to frontline workers,

Copilot offers features that streamline tasks, automate workflows, and enhance collaboration unlocking productivity and creativity throughout your day. Its adaptability means that it can be customised to meet the unique needs of any organisation.

The ability to extend its capabilities through plugins makes it a continually evolving asset that can adapt to the ever-changing landscape of business needs.



### An everyday assistant right where you work

Copilot is easy to use and works seamlessly with your Microsoft 365 subscription. You can access Copilot from any device and any application, and choose how and when you want to receive Copilot's recommendations and insights. You can also customise Copilot's settings and preferences to suit your needs and goals

Whether you are a new or experienced Microsoft 365 user, Copilot can help you unlock the full potential of your subscription and make your work more productive, enjoyable, and secure. To learn more about Copilot and how to get started, visit [undefined](#) or contact your Microsoft 365 account manager.

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technology · people

**Edinburgh** The Merchants' Hall • 22 Hanover Street • Edinburgh • EH2 2EP  
**Dundee** The Flour Mill • 34 Commercial Street • Dundee • DD1 3EJ  
**Chesterfield** Dunston Innovation Centre • Dunston Road • Chesterfield • S41 8NG

0808 164 4142 | [info@grantmcgregor.co.uk](mailto:info@grantmcgregor.co.uk) | [grantmcgregor.co.uk](https://grantmcgregor.co.uk)